## BIBLIOGRAPHY

## **Electronic Sources**

E-Book:

Gryna, Frank M. <u>Work Overload!: Redesigning Jobs to Minimize Stress</u> <u>and Burnout.</u> American Society for Qualit, 2004. 3 June 2009. <a href="http://books.google.com/books?id=HIXo4B2AvrEC&dq=Work+Overload!:+Redesigning+Jobs+to+Minimize+Stress+and+Burnout.+America">http://books.google.com/books?id=HIXo4B2AvrEC&dq=Work+Overload!:+Redesigning+Jobs+to+Minimize+Stress+and+Burnout.+America</a>

Articles:

Breedlove, Robert. "Employees are a company's top asset", 2002. 25 June 2009. <a href="http://www.helium.com/items/1130045-employees-are-a-companys-top-asset">http://www.helium.com/items/1130045-employees-are-a-companys-top-asset</a>

Fitter, Fawn. "Work Versus Personal Time: When to Turn off The Gadgets." 2006. 3 June 2009.

<<u>http://www.microsoft.com/canada/midsizebusiness/businessvalue/</u> gadgets.mspx>

Gailmard, Neil.B. "Staff: Too Many or Too Few." 3 December 2008. 8 April 2009

< http://www.optometric.com/mtotw/tip.asp?tip=357>

Grant, Phillip C. "Job descriptions: what's missing." Industrial

Management. 1 November 1997. 13 May 2009

<http://www.allbusiness.com/human-resources/workforce-

management-employee-records/652462-1.html>

Lydia, et al. "Management 129" 2004. 8 April 2009

<http://www.ecst.csuchico.edu/~ ddahl/paper.html>

Paton, Nic. "Managers Fail to Find Out Why Staff Leave" 23 October 2007.

8 April 2009 < <u>http://www.management-</u>

issues.com/2007/10/23/research/ managers -fail-to-find-out-why-

staff-leave.asp>

Wozniak, Piotr Dr. "How to Break Free from Work Overload." October

1999. 13 May 2009

<http://www.supermemo.com/articles/tasklists.htm>