## **REFERENCES**

- Be work smart. (2015). Retrieved from https://training.qld.gov.au/site/training/Documents/career/be-work-smart-booklet.pdf
- Brown, David. (2011). The art and science of dealing with Difficult People. New York: Skyhorse.
- Building positive relationship at work. (2014). Retrieved from https://www.convergeinternational.com.au/docs/default-source/tipsheets/healthy-relationships/building-positive-relationships.pdf?sfvrsn=2
- Cohen, Steven. (2014). Some thoughts on the importance of internships as part of an undergraduate program. Retrieved from <a href="https://www.amstat.org/asa/files/pdfs/EDU-Internships.pdf">https://www.amstat.org/asa/files/pdfs/EDU-Internships.pdf</a>
- Dealing with difficult people. (2011). Retrieved from https://www.wfm.noaa.gov/workplace/Bullying\_DifficultPeople\_Handout \_2.pdf
- Essential skills to getting a job. (2008). Retrieved from https://www.dol.gov/odep/documents/essential\_job\_skills.pdf

Principles of positive co-worker relationships. (2008). Retrieved from https://www.marquette.edu/hr/documents/principles-positive-coworker-relationships.pdf

Rudeman, Marian N., Clerkin, Cathleen, & Deal, Jennifer J. (2017). *How to*prevent overwork from killing productivity: More hours ≠ more

productivity. Retrieved from https://www.ccl.org/wp
content/uploads/2017/09/How-to-Prevent-Overwork-from-Killing
Productivity.pdf

Shindler, David, & Babbitt, Mark. (2013). 21st century internship: How to get a job before graduation. Retrieved from www.bookboon.com

