

ABSTRACT

IT Departement PT Daya Adira Mustika is one of the Departement that take an important role in the wheel business of PT Daya Adira Mustika. PT Daya Adira Mustika is a company that engaged in the field of automotive, PT Daya Adira Mustika is a primary dealer HONDA motorcycle brand for the sale of West Java. As a large company and also primary dealer in Indonesia, PT Dam (Daya Adira Mustika) requires technology and IT to help improve the effectiveness and efficiency of each business process. Therefore to optimize the performance PT DAM required audits of the process that is running in PT Dam, because the COBIT 4.1 was selected to conduct audits of the process that is in the PT DAM. Proses which will be used consists of 8 process, namely: (DS1) Define and Manage Service Levels, (DS4) Ensure Continuous Service, (DS6) Identify and allocate Costs, (PO4) Define the IT Processes, Organization and Relationships, (PO5) Manage the IT Investment, (PO6) Communicate and Managements aim, (PO9) Assess and Manage IT Risks, (PO10) Projects. Proses Manage - COBIT process will be used to assist in collecting data and observations of the department concerned which will be audited. Audited results by the end of this report will also contain opinions and input on to the company concerned, in order to assist the company in order to continue increase the effectiveness and efficiency, in this case not with reduce the number of workers but could further improve the work system with the help of information that is better, and achieve the final goal of the vision and mission of PT Daya Adira Mustika.

Keyword : audit, COBIT, information system

ABSTRAK

Departemen IT di PT Daya Adira Mustika merupakan salah satu departemen yang cukup mengambil peran penting dalam roda bisnis PT Daya Adira Mustika yang merupakan perusahaan yang bergerak di bidang otomotif, PT Daya Adira Mustika merupakan dealer utama sepeda motor merk HONDA untuk wilayah penjualan Jawa Barat. Sebagai perusahaan yang besar dan merupakan dealer utama terbesar di Indonesia, PT DAM (Daya Adira Mustika) memerlukan teknologi IT untuk membantu dan meningkatkan efektifitas dan efisiensi dari setiap proses bisnis yang dijalani. Oleh sebab itu untuk mengoptimalkan kinerja maka diperlukan audit terhadap proses yang ada di PT DAM, karena itu dipilih COBIT 4.1 untuk melakukan proses audit terhadap proses yang ada di PT DAM. Proses yang akan dipakai terdiri dari 8 proses, yaitu: (DS1) Define and Manage Service Levels, (DS4) Ensure Continuous Service, (DS6) Identify and Allocate Costs, (PO4) Define the IT Processes, Organisation and Relationships, (PO5) Manage the IT Investment, (PO6) Communicate Managements and aim, (PO9) Assess and Manage IT Risks, (PO10) Manage Projects. Proses-proses COBIT tersebut akan dipakai untuk membantu dalam mengumpulkan data dan melakukan observasi terhadap department-departement yang bersangkutan yang akan di audit oleh penulis. Dan hasil akhir laporan ini juga akan berisi tentang pendapat dan masukan untuk perusahaan yang bersangkutan, agar dapat membantu perusahaan agar dapat terus meningkatkan efektifitas dan efisiensi, dalam hal ini bukan dengan mengurangi pekerja tetapi dapat lebih meningkatkan hasil kerja dengan bantuan sistem informasi yang tertata dengan baik, dan mencapai tujuan akhir dari visi dan misi PT Daya Adira Mustika.

Keyword : audit.

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DAFTAR SINGKATAN

1. AHM = ASTRA HONDA MOTOR
2. DAM = DAYA ADIRA MUSTIKA
3. SOP = STANDARD OPERATING PROCEDURE
4. SLA = SERVICE LEVEL AGGREMENT
5. OLA = OPERATING LEVEL AGGREMENT
6. HRD = HUMAN RESOURCE DEPARTMENT
7. AP = ACTIVITY PLAN
8. PDCA = PLAN DO CHECK ACTION
9. QA =QUALITY ASSURANCE
10. COA = CHART OF ACCOUNT
11. PO = PURCHASE ORDER
12. MD = MANAGEMENT DEVELOPMENT
13. UAT = USER ACCEPTANCE TEST
14. URF = USER REQUEST FORM
15. ABI= ANGGARAN BUDGET INVESTASI
16. ABUA= ANGGARAN BUDGET UMUM DAN ADMINISTRASI
17. PICA = PLANNING IDENTIFICATION AND CORECTIVE ACTION