

## ABSTRACT

As time goes by and the rapid growth era of globalization, the development of science and knowledge is growing rapidly either. A growing company in the field of pharmaceuticals, namely PT. Bina San Prima require technological advances to overcome problems in the training department. The department is conducting training to all new employees and employees who received the new promoted. Training department has specific rules in each training. First, materials, questions and answers are divided into 2 kinds of soft skills and hard skills. For the soft skills every employee who has an position could not get the material, answer questions and filling in a different position. For the hard skills of each employee who has an position and the department could not get the material, answer questions and filling in the position and different departments. Second, taking the material and questions the employees have a certain time and can not be taken at any time. So to overcome the problems existing in the PT. Bina San Prima such, was made an application to apply and modify the training process more organized, structured and automated a computerized. Computerized training is very important because in addition to the user ease in doing the training, each data can be stored in a structured which allows the user if they want to take the previous training data with efficiently. Monthly report on this application is useful for the future development of the training process because it has information on graduation and failure percentage of each employee. So the development of the company's human resource quality can be ascertained from any training that has been done. There are 2 types of users in this application is admin and employees. The features that can be carried out this application for admin are: scheduling, training, creating materials, uploading materials, making exam, upload pictures, assessment the answer and see the monthly reports that are automated. And features who can do for employee is: download the material, see the value of training and answer the questions.

**Keyword :** *training, soft skill, hard skill, admin*

## ABSTRAKSI

Seiring dengan berjalananya waktu serta pesatnya perkembangan era globalisasi, maka perkembangan ilmu dan pengetahuan pun berkembang dengan pesat. Sebuah perusahaan yang berkembang dibidang farmasi, yaitu PT. Bina San Prima membutuhkan kemajuan teknologi tersebut untuk mengatasi masalah-masalah khususnya di departemen *training*. Departemen ini melakukan pelatihan bagi semua karyawan yang baru diterima dan karyawan yang baru naik jabatan. Departemen pelatihan memiliki aturan-aturan tertentu dalam setiap pelatihannya. Pertama, materi, soal dan jawaban dibagi menjadi 2 macam yaitu soft skill dan hard skill. Untuk *soft skill* setiap karyawan yang memiliki suatu jabatan tidak bisa mendapatkan materi, soal dan pengisian jawaban pada jabatan yang berbeda. Untuk *hard skill* setiap karyawan yang memiliki suatu jabatan dan departemen tidak bisa mendapatkan materi, soal dan pengisian jawaban pada jabatan dan departemen yang berbeda. Kedua, pengambilan materi dan soal pada karyawan memiliki waktu tertentu dan tidak bisa diambil setiap waktu. Maka untuk mengatasi masalah-masalah yang ada pada PT. Bina San Prima tersebut, dibuatlah sebuah aplikasi yang menerapkan dan mengubah proses pelatihan yang lebih teratur, terstruktur dan terotomatisasi karena dilakukan secara terkomputerisasi. Pelatihan secara terkomputerisasi sangat penting karena selain mempermudah pengguna dalam melakukan pelatihan, setiap data dapat tersimpan secara terstruktur yang memudahkan pengguna jika ingin mengambil data pelatihan yang sudah lama dengan efisien. Laporan bulanan pada aplikasi ini bermanfaat untuk pengembangan proses pelatihan kedepannya karena selain berisi semua data karyawan yang sudah mengikuti pelatihan juga memiliki informasi persentase kelulusan dan kegagalan setiap karyawannya. Maka perkembangan kualitas SDM di perusahaan dapat diketahui dari setiap pelatihan yang sudah dilakukan. Ada 2 jenis pengguna di aplikasi ini yaitu *admin* dan karyawan. Adapun fitur-fitur yang dapat dilakukan aplikasi ini untuk pengguna *admin* adalah : penjadwalan pelatihan, pembuatan materi, mengunggah materi, pembuatan soal, mengunggah gambar, penilaian jawaban karyawan dan melihat laporan bulanan yang secara terotomatisasi. Dan fitur-fitur yang dapat dilakukan pengguna karyawan adalah : mengunduh materi, melihat nilai pelatihan dan melakukan pengisian jawaban pelatihan.

**Kata kunci :** *training, soft skill, hard skill, admin*

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