

Rationale

The reason for choosing the institution is that the writer wants to get some valuable information from it and wants to share a little knowledge that the writer has got during her studies at the university with the students.

The writer's choice of attending the apprenticeship is that the writer wants to gain some experience, especially how to teach pupils of nine to eleven years and how to deal with them in the teaching-learning process.

Institution and the Specific Aspect

Trimulia Christian Primary School was founded on the first of July 1972. The first location was on the area of Hok Im Tong Church building, jalan Gardujati no. 51, Bandung. Trimulia Christian Primary School is an Institution in educational field that emphasizes high quality for children.

In the teaching-learning process, Trimulia Christian Primary School always applies a method of teaching in various ways like active, creative and innovative and especially the balance of character building with the Christian values appropriately.

Position and Job Requirements

The writer has followed the apprenticeship programme at Trimulia Christian Primary School as an assistant of the English teacher of grade 4 and 5. In one and half month programme she was given a chance to teach in one class.

The requirements that must be fulfilled by the English teacher in Trimulia Christian Primary School are as follows:

- graduated from DIII Programme for English minimally
- has the ability to teach children
- has the ability to develop a teaching material
- has the ability to speak English well

Routine and Main Job

In her apprentice job, the writer came to the school twice a week, Monday and Thursday.

The jobs that she must do are as follows:

- observing the teaching-learning process in class
- correcting pupils' homework
- making exercises and tests
- preparing materials
- guiding the pupils during the lesson
- teaching in class

From all the jobs above, the most dominant one is giving the guidance to the pupils during the English lesson, because the writer must make the preparation about the material before. Sometimes during the English lesson the pupils ask about the material so the writer must always be ready to anticipate.

Use of English

The four language skills emphasized in the present apprenticeship programme are as follows:

- speaking
- writing
- listening
- reading

During the apprenticeship, the writer could apply the Method of TEFL subject. The writer used some theories when she corrected the homework of the pupils and prepared the material.

Strength and Weakness

- The ability of reading, writing and listening were enough.
- The ability of speaking was not good enough because the writer rarely used it.

Conclusion

After the writer has done the apprenticeship programme at Trimulia Primary School, she comes to the conclusion that being a teacher is not easy. The duty of the teacher is really hard because she must be responsible for her task that she has performed in front of the pupils.

Suggestion

The writer suggests that the institution add the learning time of English to make the pupils have more chances to learn English. As for the apprenticeship programme, she hopes it can be maintained, because it will add the experience and knowledge to the students in the work field.