

I choose a job as an English teacher Assistant at BPPK Elementary School because I like children and also want to know how big the attention of children to English. Teaching English to young children needs patience and high creativity to make them really interested. I choose BPPK Elementary School as the place of apprenticeship because English has been early introduced.

BPPK Elementary School was established on the first of July 1950 and it was located at Jl. Pajajaran 83 with Mr.Yacub Sutarna Empi as the first headmaster. There were 30 students at that time. In 1958 the location was moved from Jl. Pajajaran 83 to Jl. Pasirkaliki 93. In 1999 the location of the Elementary School building was moved again to Jl. Pajajaran 91. Not long afterwards the Junior High School was built there.

At the moment, there are about 153 students of Elementary school and 13 teachers. Some requirements are asked to be an English teacher at BPPK Elementary School, such as :

- Minimum D3 graduates
- Like children and education field
- Creative and Responsible
- Able to use English both orally and written

Besides the English teacher at BPPK Elementary School must also master all the lesson materials that will be taught to the students.

When I did this apprenticeship programme, I was given a chance to teach the first until the sixth grade students for one and a half months. I came to school

LESSON PLAN

Object : Students of 5th grade BPPK Elementary School (12-13 years old)

Subject: Vocabulary (Gardening)

Concept/ topic to teach: Introducing the names and function of gardening tools in English.

General Goal:

- ❖ Students are able to know the names and function of gardening tools in English.

Specific Objective:

- ❖ Students can mention the name and function of each gardening tools.

Reference: *English text book for Elementary School of 5th Grade* by Emalia Sukarni,dkk.

Step by step Procedures :

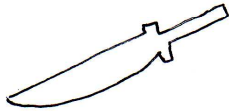
1. Duration : 5 minutes
Activity : Greeting and Introduction of the lesson
2. Duration : 15 minutes
Activity : Discuss and explain about the name and function of each gardening tools
3. Duration : 20 minutes
Activity : Arrange the puzzles about gardening and the tools (in groups)
4. Duration : 30 minutes
Activity : Doing Exercises
5. Duration : 10 minutes
Activity : checking the exercises

Nama :
Kelas :

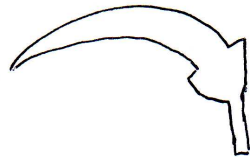
A. Put the name of gardening tools correctly !



1. _____



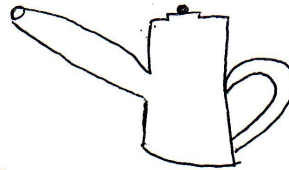
2. _____



3. _____



4. _____



5. _____

B. Arrange the following letters to form the correct words and write down their function!

1. L-I-C-K-S-E = _____

Function:

2. L-O-S-H-V-E = _____

Function:

3. B-E-C-T-K-U = _____

Function:

4. K-A-R-E = _____

Function :

5. O-H-E = _____

Function :

6. H-E-C-T-E-T-A-M = _____

Function :

7. T-W-A-I-N-G-E-R N-A-C = _____

Function :

8. S-E-H-O = _____

Function :

everyday from Monday until Saturday. The duration of each English session was different in every class.

I taught fourth grade twice a week with every teaching session for ninety minutes and eighty minutes on Monday and Saturday, but on Tuesday I had to taught sixth grade for one hour and twenty minutes. I also taught fifth grade twice a week on Wednesday and Friday, for eighty minutes every teaching session. On Thursday I also taught third grade for eighty minutes. On Friday I attended first and second grade to teach them for only one hour. When teaching in class the Senior English teacher often guided me and gave the evaluation.

The schedule of teaching and the duration of each session are presented in the table below.

DAY	TIME	GRADE
Monday	11.20 -12.50	4th
Tuesday	09.20 -11.20	6th
Wednesday	09.20 -10.40	5th
Thursday	07.40 - 09.00	3rd
	09.20 -10.40	5th
Friday	08.30 - 09.30	2nd
	10.00 -11.00	1st
Saturday	07.00 - 08.20	4th

On the first week, I came to observe and notice the English teaching process in every class, so I got the description of the situation and condition of English teaching – learning process. On the second week, I was given a chance to teach in the class. I had to prepare the material based on the handout the day before, explained the material in the class, gave notes when they were needed, made exercises, test, homework and also gave marks to their work.

In preparing the material I often discussed with the English teacher of BPPK Elementary School. The English teacher gave some input and feedback after I taught the students in class.

During this apprenticeship programme, I got some heavy duties as an Assistant of English teacher at BPPK Elementary School.

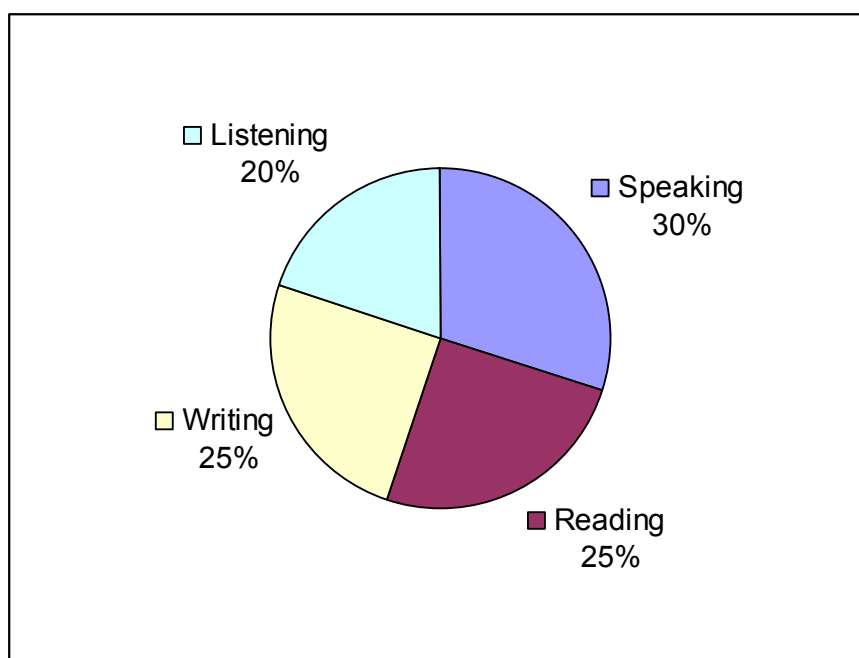
I felt confused when I must handle naughty students during the class. They often made some troubles by talking with the other friends loudly, when I was teaching. They also fought in class during the lesson. Therefore, I must warn or give the punishment when the children made some troubles in the classroom, like standing up in front of the class without doing anything during the lesson.

While teaching, I used the four aspects of language with different percentage, such as ;

1. Speaking (30%) was applied when I explained the material and asked the students some questions.
2. Writing (25%) was applied when I gave note of the material and made a test or an exercise .

3. Listening (20%) was applied when I listened to the students' speech during a text reading.

4. Reading (25%) was applied when I read some materials and checked the students' work afterwards.



Percentage of the four aspect of language

The subjects of D3 English Programme that supported me during this apprenticeship programme were :

- Conversation that was used when I spoke to students.
- Reading comprehension that was used when I read a text.
- Vocabulary was applied when I explained the names of animals, parts of a body, vegetables, fruits, clothes etc.

- Teaching English to Young Learners was very important for me to teach the pupils, so I knew how to deal with them.

According to the Senior English teacher, I was good in vocabulary. I could explain the meaning of things well. She also could translate into Indonesian well, but I got some weakness in pronunciation and handling the naughty students. The English teacher said that I was not strict enough during teaching session in class.

In my opinion this apprenticeship programme was very good and useful for the students of D3 English Programme, because they got knowledge, skills, and a lot of experience to be used later at their work fields.

I want to suggest the English teacher at BPPK Elementary School to help the students improve their skills in English more. I suggest that it would be better if the English teacher makes conversation class to improve English well. It might be an extracurricular after all the classes are over.

Specially for the D3 Networking, I want to suggest making the proposal that has a little difference either from the educational or business institution. The English teacher at BPPK Elementary School complains that the current proposal is more suitable to be used in the business institution rather than educational one. In addition, I also suggest D3 Networking to provide the place for apprenticeship more in order that the students are not confused to find the place for doing the apprenticeship.